



Cubberley PTA September 2022 Minutes: Meeting #1

Meeting Date Sep 6, 2022 **Meeting Time** 6:00 PM - 7:00 PM Pacific Time (US & Canada)

Meeting Location <https://us02web.zoom.us/j/89097311176?pwd=ZTN3RVJQZ01weHI3d2l3SWg2eEd6UT09> **Video Conferencing Link** <https://us02web.zoom.us/j/89097311176?pwd=ZTN3RVJQZ01weHI3d2l3SWg2eEd6UT09>

Overview Vaco LLC is inviting you to a scheduled Zoom meeting.

Topic: Cubberley PTA September 2022 Meeting
 Time: Sep 6, 2022 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
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 Passcode: 089320
 One tap mobile
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 Find your local number: <https://us02web.zoom.us/u/kBnzJHP96>

Notes

Attachments [323911-PTA_Meetings-1-August_2022_PTA_Meeting-Budget_Event_Setting-2022-09-06.pdf](#)

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Chad Williams			williamschad40@gmail.com	
Jessica Alvidrez Marble	Cubberley Elementary School - PTA		jes17k@hotmail.com	
Rob Buntin	Cubberley Elementary School - PTA		robbuntin@gmail.com	
Debbie Churchill	Cubberley Elementary School - PTA		mkhaushold@gmail.com	
Michelle Collins	Cubberley Elementary School - PTA		mcollins@sandi.net	
Mariah Foster	Cubberley Elementary School - PTA		mmd.taramasco@gmail.com	Present

Name	Company	Phone Number	Email	Attendance
Sarah Knox	Cubberley Elementary School - PTA		sarahknox10@gmail.com	Present
Carrie Mundy	Cubberley Elementary School - PTA	P: (858) 735-4399	cmundy@fortheLoveofPhotography.net	Present
Rachael Munroe	Cubberley Elementary School - PTA		azmunroe@gmail.com	Present
Sally Rich	Cubberley Elementary School - PTA		sallygravesrich@icloud.com	
Heather Riggi-Taylor	Cubberley Elementary School - PTA		heatherriggi@hotmail.com	Present
Magdalena Ruvalcaba	Cubberley Elementary School - PTA	P: (858) 496-8075	mruvalcaba@sandi.net	Present
Shannon Young	Cubberley Elementary School - PTA		skayyoung@gmail.com	Present
Sia Her Abad	Cubberley Teacher		sher@sandi.net	Present
Adrienne Baker	Cubberley Teacher		tandabaker@gmail.com	Present
Amy Davis	Cubberley Teacher		adavis@sandi.net	
Donna Vaughn	Cubberley Teacher		dvaughn@sandi.net	

Principal/Board Report

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	President	Heather Riggi-Taylor (Cubberley Elementary School - PTA)			Open
<p>Description</p> <ul style="list-style-type: none"> - New Member Drive - Welcome Reader Board Chair, Ian Jones 						
<p>Official Documented Meeting Minutes</p> <p>Call to order 6:07 pm.</p> <p>August Minutes: Shannon Young moved to approved, Sarah Knox seconded. All in favor, no one opposed.</p> <p>New PTA Chairs:</p> <ul style="list-style-type: none"> - Ian Jones, new reader board chair - Lauren Jones, Trunk or Treat & Fall Festival (Ezrah, grade 2) - Current priority, looking for Treasurer. Description on Cubberley PTA website. <p>Membership & volunteer drive ideas:</p> <ul style="list-style-type: none"> - Table to drive membership prior to Build a Cougar. Heather Taylor to work table and looking for volunteers. - Tuesday, September 13, 2022 during Assembly. - Regular volunteers need to see Carmela for a volunteer packet and have proof of vaccine or negative COVID test weekly. 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Principal	Magdalena Ruvalcaba (Cubberley Elementary School - PTA)			Open
<p>Description First week of school:</p> <ul style="list-style-type: none"> - Enrollment is 183 with 2 former students returning. (185) - Tomorrow is back to school night from 5-6, except for kinder and mod-severe because kinder parents attended orientation previously. <p>COVID update:</p> <ul style="list-style-type: none"> - No longer asking students to submit negative COVID test after going home sick. They just need to self-report. 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.3	1	V.P.	Mariah Foster (Cubberley Elementary School - PTA)			Open
<p>Description</p> <ul style="list-style-type: none"> - Cougar Event. - Running Club <p>Official Documented Meeting Minutes Running club:</p> <ul style="list-style-type: none"> - Need volunteers. Once we have list of volunteers, 2 scanners daily, have a group text between volunteers to help cover any last-minute absences. - Mariah to work with Sarah and Carmela to get list of students. Mariah and Shannon will upload student information, which will also help with scanning for Jog-a-Thon. - Need to work on cart, possible upgrade to hold all student cards. - Awards - Charms issued for every 10 miles and then other significant milestones. PTA to post details of running club award system. - Need to buy plastic laminate, key chains, magnets and charms. \$150 Heather Taylor moved to approve \$150 for running club supplies, Rachael Munroe seconded and all approved. <p>Cougar Event:</p> <ul style="list-style-type: none"> - Need to pre-order or run risk of not having enough inventory. Mariah to buy a certain number of cougars and a certain number of lions and capping the sales on the PTA site. - 65 pre-ordered last year, 70 purchased. - Order: 50 cougars, 70 lion cousin. Rachael Munroe motioned to approve Mariah ordering and Carrie Mundy seconded and all approved. - Reminder to donate chopsticks for event. - Mariah will order stuffed animals cost is \$11.50 and selling for \$16. 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.4	1	Treasurer	Sarah Knox (Cubberley Elementary School - PTA)			Open
<p>Attachments Treasurers report June 2022.pdf</p> <p>Official Documented Meeting Minutes Report attached.</p> <ul style="list-style-type: none"> - Sarah Knox reviewed proposed 2022 - 2023 PTA budget. - Proposed budget - kept a lot of things the same; kept estimates lower. Can present actual budget at next meeting to approve. 						

Fundraisers

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Cougar Event	Mariah Foster (Cubberley Elementary School - PTA)			Open
Description <ul style="list-style-type: none"> Cougar Pre-order Lion Pre-order 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Trunk or Treat				Open
Description <ul style="list-style-type: none"> planning discussion Pumpkin contest 						
Official Documented Meeting Minutes Lauren Jones, Trunk or Treat Chair - October 28, 2022 - incorporate a fall festival, food trucks 20% kickback to PTA. - Possible activity with pumpkins, bowling, 5th graders create haunted house or 5th graders run games. Adrienne to talk to teacher about. - Cars set up 5:30, event 6:00 - 7:30pm. - Trunk or treat sign up on signup genius. - Maria needs flyer for Trunk or Treat. She will start posting & promoting. - Music, cake walk, games. Helpful to line up/map where cars should park. Open to neighborhood. Should ask for candy donations. - Carrie suggested Dani's ice cream truck. Have to sell \$200 to get money back. Mariah to share contact info with Lauren so she can reach out. Lauren suggested a photo back drop and will look to provide. Shannon Young moved to nominate Carrie Mundy as Parliamentarian and Sarah Knox seconded. Everyone in favor no one opposed. meeting adjourned at 7:15 pm Next meeting October 6, 2022						

Action Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Running Club	Mariah Foster (Cubberley Elementary School - PTA)			Open
Description <ul style="list-style-type: none"> Adding students purchase of license Approve supplies 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Whole School Program	Carrie Mundy (Cubberley Elementary School - PTA)			Open
Description Carrie will report on her findings for a whole school program.						

Official Documented Meeting Minutes

Whole School Program - Carrie Mundy

Artcorp completely sold out, but could accept us in January. based on 8 classes, with mainstreaming 9, the cost would be \$6,200 for 4 lessons. Does not include supplies but used parent engagement money in the past. Family Art Night \$650, 75% of student body with parents. We provide supplies.

- Artcorp has updated the program and it's more modern than we've used.
- Could do art show with class projects.

- Jones uses **Art Reach** - smallest \$11,200 including supplies.

Smart Mind Robotics \$9,900 including everything and using equipment in room 1.

- Magdalena isn't sure all equipment is in working order.
- They are all contracted with San Diego Unified.
- Include 3 instructors for class. one time a month. \$1,100 month.

Gizmo & Gadgets - didn't get back to Carrie with quote.

Snapology - still waiting for them to get back to Carrie.

Additional option(s): Sarah Knox - option for student-paid after school robotics club. Sarah to send out information on cost.

Outcome:

- Art Corp second half of year, one family art night prior. Carrie Mundy volunteered to head the art show if we bring it back.

Mariah Foster motioned to approve, Shannon Young seconded and all approved. \$1,000 down by October 1, 2022.

Adjourn Meeting

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Cubberley Elementary School - PTA if there are any discrepancies or questions with the content of these minutes.