



PTA Meeting May 2023 Minutes: Meeting #1

Meeting Date	May 2, 2023	Meeting Time	6:00 PM - 7:00 PM Pacific Time (US & Canada)
Meeting Location	Cubberley Elementary in the new Staff Lounge	Video Conferencing Link	https://us02web.zoom.us/j/82217680156?pwd=d3cyRHhUMCtsazc1YnpZUHNaV2JjUT09

Overview

Notes

Attachments

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Victoria Almera	Cubberley Elementary PTA		almera.pod@gmail.com	Absent
Jessica Alvidrez Marble	Cubberley Elementary School - PTA		jes17k@hotmail.com	Absent
Megan Barbosa	Cubberley Elementary School - PTA		meganbarbosa7@yahoo.com	Absent
Heather Boye	Cubberley Elementary School - PTA		heather@flagshipsd.com	Present
Rob Buntin	Cubberley Elementary School - PTA		robbuntin@gmail.com	Absent
Karen Calilung	Cubberley Elementary School - PTA		katecali14@gmail.com	Absent
Debbie Churchill	Cubberley Elementary School - PTA		mkhaushold@gmail.com	Present
Michelle Collins	Cubberley Elementary School - PTA		mcollins@sandi.net	Absent
Nick Erickson	Cubberley Elementary School - PTA		enickolaus@gmail.com	Absent
Mariah Foster	Cubberley Elementary School - PTA		mmd.taramasco@gmail.com	Present
Branden Gerbracht	Cubberley Elementary School - PTA		branden.gerbracht@gmail.com	Absent
Carissa Hill	Cubberley Elementary School - PTA		hill.carissa95@gmail.com	Absent
Ashley Hulse	Cubberley Elementary School - PTA		adhulse08@gmail.com	Absent
Lauren Jones	Cubberley Elementary School - PTA		laurenjones@thetwistedcalla.com	Absent

Name	Company	Phone Number	Email	Attendance
Sarah Knox	Cubberley Elementary School - PTA		sarahknox10@gmail.com	Present
Brenda Le	Cubberley Elementary School - PTA		oanhlethai81@gmail.com	Absent
Annie Mcconville	Cubberley Elementary School - PTA		islandgurl94@hotmail.com	Absent
Carrie Mundy	Cubberley Elementary School - PTA	P: (858) 735-4399	cmundy@fortheLoveofPhotography.net	Present
Jenny Overland	Cubberley Elementary School - PTA		frankandjenny2014@gmail.com	Absent
Edna Pena	Cubberley Elementary School - PTA		ejuarez248@gmail.com	Absent
Sally Rich	Cubberley Elementary School - PTA		sallygravesrich@icloud.com	Absent
Heather Riggi-Taylor	Cubberley Elementary School - PTA		heatherriggi@hotmail.com	Present
Magdalena Ruvalcaba	Cubberley Elementary School - PTA	P: (858) 496-8075	mruvalcaba@sandi.net	Present
Chad Williams	Cubberley Elementary School - PTA		williamschad40@gmail.com	Present
Leeann Williams	Cubberley Elementary School - PTA		leeann.williams10@gmail.com	Absent
Shannon Young	Cubberley Elementary School - PTA		skayyoung@gmail.com	Present
Sia Her Abad	Cubberley Teacher		sher@sandi.net	Present
Adrienne Baker	Cubberley Teacher		tandabaker@gmail.com	Present
Christa Hoot	Cubberley Teacher		choot@sandi.net	Absent
Donna Vaughn	Cubberley Teacher		dvaughan@sandi.net	Present

Call Meeting to Order

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Call Meeting to Order	Heather Riggi-Taylor (Cubberley Elementary School - PTA)			Open
Official Documented Meeting Minutes Call to order at 6:09 PM.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Minutes				Open
Official Documented Meeting Minutes Reviewed.						

Moved - Heather B.
 Second - Mariah F.
 Approved.

Principal's Report

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Principal's Report	Magdalena Ruvalcaba (Cubberley Elementary School - PTA)			Open
<p>Official Documented Meeting Minutes May 16 - 7:30 - 2 Habits for Highly Effective People//Parent Training. So far 9 have registered.</p> <p>June 16 - Time TBD Leader in Me. Writing a school mission statement. Would like parent involvement.</p> <p>School Site Council. Reinstate Family Friday. To partner on after Coffee with Principal. Starting in 2023 / 2024 year. Looking to move to the first Friday of the month.</p> <p>New Student Orientation. (Tentative) Friday, August 18. 12 PM - 3PM -Attendance -School Rules Three hour window. Last hour PTA event. Back up to Kona Ice event. Classroom schedules should be out that date as well. Mariah F will look into ice cream/kona ice.</p> <p>May 31 - Open House Art Show Art to be displayed in the auditorium.</p> <p>School Site Council - Looking for other people.</p>						

Board Updates

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	President's Report	Heather Riggi-Taylor (Cubberley Elementary School - PTA)			Open
<p>Official Documented Meeting Minutes No new business.</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Treasure's Report	Heather Boye (Cubberley Elementary School - PTA)			Open
<p>Official Documented Meeting Minutes Treasure's report approved.</p>						

Friday Spirit Day. Start promoting. Spirit Week?
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No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Vice President's Report	Shannon Young (Cubberley Elementary School - PTA)			Open
Official Documented Meeting Minutes No new business.						

Events

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Jog A Thon (Update)	Shannon Young (Cubberley Elementary School - PTA)			Open
Description Cost so far: Participation: \$74.30 Ice Cream: \$57.71 Pizza: \$70 (estimate) \$100+ prize: \$680 (estimate)						
Official Documented Meeting Minutes Need volunteers for Movie and popcorn on May 11. Still need to find and order "mystery prize". Mariah - To check T shirt shop. -Sarah to send image to Mariah Sarah - to check with the person who does the t-shirt. Ice Cream alternatives. -Frosty -McDonald's ice cream cone. Movie night. -Clean the popcorn machine. -Reach out Cano about movie decided. Additional funds to be budgeted. Motion to \$400. Motioned by Shannon. Seconded by Mariah.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.2	1	Teacher & Staff Appreciation Week	Heather Boye (Cubberley Elementary School - PTA) Shannon Young (Cubberley Elementary School - PTA)			Open
Description Monday - Breakfast Tuesday - Praise Day Wednesday - Pizza Party						

<p>Thursday - Stock the fridge Friday - Welcome to your lounge</p> <p>Money available. Allocate funds to leader of that day.</p> <p>Official Documented Meeting Minutes \$150 left for the week. 38 staff</p> <p>Monday Mariah Funds for that date: \$40 -Set up in Lounge. -Chalk board in back room.</p> <p>Tuesday Shannon Funds for that date: \$0 -Praise a staff or teacher.</p> <p>Wednesday Heather T Funds for that date: \$40 -Salad</p> <p>Thursday Shannon Funds for that date: \$40 -</p> <p>Friday Heather B. Funds for that date: -Bags from gym -Crumb -Cravory</p> <p>plates utensils</p>

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.3	1	Spring Event	Heather Boye (Cubberley Elementary School - PTA)			Open
Description Scheduled for June 9.						
Official Documented Meeting Minutes Movie BBQ - Hamburger & hotdogs. Volunteers? Ms. Ruvalcaba will not be here.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.4	1	FY 23/24 Programs	Heather Boye (Cubberley Elementary School - PTA)			Open
Description Feedback for future programming.						
Official Documented Meeting Minutes Tabled to June						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.5	1	End of Year Popcicle	Mariah Foster (Cubberley Elementary School - PTA)			Open
Description Last day of school.						
Official Documented Meeting Minutes Mariah to motion \$50 for end of year popcicle. Shannon second.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.6	1	Sierra Mesa Library				Open
Official Documented Meeting Minutes Carrie from Sierra Mesa Library. June 1 - Aug 31 Summer reading program Library open 7 days a week. Always willing to come to events and host a table. Will come to our classrooms or we can take classes to the library.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.7	1	Assembly	Adrienne Baker (Cubberley Teacher)			Open
Description Looking to book another assembe for Zoo Vargo. To be booked for May 11th and 12th.						

Close Meeting

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Adjourn Meeting	Heather Riggi-Taylor (Cubberley Elementary School - PTA)			Open
Official Documented Meeting Minutes Adjourned at 7:26P. Next meeting June 6.						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Cubberley Elementary School - PTA if there are any discrepancies or questions with the content of these minutes.