### Oct. PTA Meeting Minutes

**Meeting Date:** 10/10/2019  
**Meeting Time:** 6:00PM - Pacific Time (US & Canada)

**Meeting Location:** Cubberley Elementary

**Overview:**  
Oct. 2019 Cubberley PTA Meeting

**Notes:**

**Attendees:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Phone Number</th>
<th>Email</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victoria Almera</td>
<td>Cubberley Elementary PTA</td>
<td>Tel:</td>
<td><a href="mailto:almera.pod@gmail.com">almera.pod@gmail.com</a></td>
<td>Absent</td>
</tr>
<tr>
<td>Francesca Reyes</td>
<td>Cubberley Elementary PTA</td>
<td>Tel:</td>
<td><a href="mailto:reyes.francesca@ymail.com">reyes.francesca@ymail.com</a></td>
<td>Absent</td>
</tr>
<tr>
<td>Adrienne Baker</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:tandabaker@gmail.com">tandabaker@gmail.com</a></td>
<td>Present</td>
</tr>
<tr>
<td>Mariah Foster</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:mmd.taramasco@gmail.com">mmd.taramasco@gmail.com</a></td>
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<tr>
<td>Branden Gerbracht</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:branden.gerbracht@gmail.com">branden.gerbracht@gmail.com</a></td>
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<tr>
<td>Anna Johnston</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:annajohnston@live.com">annajohnston@live.com</a></td>
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<tr>
<td>Sarah Knox</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:sarahaknox10@gmail.com">sarahaknox10@gmail.com</a></td>
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<tr>
<td>Richard Martinez</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:rmvshouse@gmail.com">rmvshouse@gmail.com</a></td>
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<tr>
<td>Annie Mcconville</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:islandgurl94@hotmail.com">islandgurl94@hotmail.com</a></td>
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<tr>
<td>Hannah Meeuwsen</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:hannah.meeuwsen@gmail.com">hannah.meeuwsen@gmail.com</a></td>
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<tr>
<td>Carrie Mundy</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel: (858) 735-4399</td>
<td><a href="mailto:cmundy@fortheloveofphotography.net">cmundy@fortheloveofphotography.net</a></td>
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<tr>
<td>Sally Rich</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:sallygravesrich@icloud.com">sallygravesrich@icloud.com</a></td>
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<tr>
<td>Magdalena Ruvalcaba</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel: (858) 496-8075</td>
<td><a href="mailto:mruvalcaba@sandi.net">mruvalcaba@sandi.net</a></td>
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These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact Cubberley Elementary School - PTA if there are any discrepancies or questions with the content of these minutes.
# Meeting #1

<table>
<thead>
<tr>
<th>Nikki Wright</th>
<th>Cubberley Elementary School - PTA</th>
<th>Tel: <a href="mailto:nmoon1922@yahoo.com">nmoon1922@yahoo.com</a></th>
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<td>Mariah Yeager</td>
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<td>Tel: <a href="mailto:mariah.yeager@yahoo.com">mariah.yeager@yahoo.com</a></td>
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<tr>
<td>Sia Her Abad</td>
<td>Cubberley Teacher</td>
<td>Tel: <a href="mailto:sher@sandi.net">sher@sandi.net</a></td>
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<tr>
<td>Christa Hoot</td>
<td>Cubberley Teacher</td>
<td>Tel: <a href="mailto:choot@sandi.net">choot@sandi.net</a></td>
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<tr>
<td>Donna Vaughn</td>
<td>Cubberley Teacher</td>
<td>Tel: <a href="mailto:dvaughan@sandi.net">dvaughan@sandi.net</a></td>
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## Opening

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**Description:**
- Review last meeting notes/approve

**Official Documented Meeting Minutes:**
Meeting minutes: 6:04 pm - 7:26pm
Carrie Motion to approve Sept meeting mins. Second Richard. Approve

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**Description:**
- Michelle Collens
- Travis Baker

**Official Documented Meeting Minutes:**
See above

## Principal's Report

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<td>Principal's Report</td>
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**Description:**
- Parent Involvement
  - Parent Workshop with Family Art Night (PTA Sponsored?)
- Family Friday
- National Parent Involvement Day

**Official Documented Meeting Minutes:**
Friday with the principal went really well. Great response and showed interest. Thinking about planning a math one maybe paired with an Art night to keep interest. Carrie is going to do a survey monkey.

Western BBQ, scheduled. Nov, 21. National parent involvement day, all school lunch from 11 to 1150am. Parents invited, can buy lunch and have lunch with the kids on the field, open to additional ideas. Backup plan if it rains? City school will be doing the food. Maybe parents do reading before hand in the classrooms? Maybe outside Games to do with the kids? Maybe not, teacher prep time. Photos with the kids? PTA needs to plan if we are to do. Teachers can ask parents to sign up to help to volunteer in the class. Time needs to be limited to not interfere with the teacher teaching. Maybe we should ask the Teachers what they would prefer. No more than an hour? Math focus, has to be done at a specific time. The time just before the lunch is more open to whatever. Maybe parents can help out in the garden pulling weeds and stuff. Kick

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ball game with the parents? Would take a bunch of organization Parents could show up at 10 and just have recess time with the kids before eating. Or maybe 30 mins.

Treasurers Report

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<td>3.1</td>
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<td>Richard Martinez (Cubberley Elementary School - PTA)</td>
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Official Documented Meeting Minutes:
Finishing up, will have a quick meeting with the Members to approve later this month

3.2 1

Official Documented Meeting Minutes:
On April 16, 2019 our balance was 7069.16
From May 9,2019 to September 12, 2019
We had income of $9551.09
We had expenditures of $3811.35
on August 12, 2019 our balance was $5739.74
From the period September 12, 2019 to October 10, 2019
We had income of $1999.90
and expenditures of $675.04
Leaving a balance of $7064.60
I have not yet received a bank statement and I fully expect it to show roughly $2000 in income from PTA memberships and the campout.

Overall for last year:
We started with $7890.83
We took in 18279.64
We spent 20473.87
We ended the fiscal year with a balance of $5255.50. Which is what we stared this fiscal year with.

3.3 1

Description:
- Pooper Scooper Needed for School: Approx. $25 on amazon
- If we have funds...purchase snow cone machine...we can use it for fundraising and for school incentives (have a snow cone party with school approved juice)

Official Documented Meeting Minutes:
Snowcone machine purchase, Carrie will shop for it. We approve researching. Does anyone have outstanding receipts from campout? No

Pooper Scooper Vote: Carrie w/Richard as second. Unanimous Yes vote

School Assemblies

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<tr>
<td>4.1</td>
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<td>All School Motivational Assembly</td>
<td>Sally Rich (Cubberley Elementary School - PTA)</td>
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Description:
Speaker: Jeni Davenport - Board: please see email going out with details

Official Documented Meeting Minutes:
Jeni's main range is K through 3rd. She just wrote a book called kind words Wants to send out a survey to the teachers about topics that the teachers would like covered by her. Like bullying etc. So she can tailor her talk to the students here. Very one would get free wrist bands etc. She is offering a parents portion. Wants to be sure the parents get the same message as the kids. But can be done in the evening even on a different day. She wants to do a post event survey. She even offers family counseling. Got her down to $1500 for the whole thing. Wants her
book out or wants us to market her book as part of the deal. Photo release, make sure we have a photo release. Needs to be looked into. Where will the events be held. Probably in the classrooms. When is the survey done? Targeting Nov 12. Maybe have the parents do the parent part on Parent involvement day, 10 to 11am.

Vote on expense, Mariah Foster w/Carrie as second. Unanimous Yes vote

| 4.2 | 1 | SD Sockers | Mariah Foster (Cubberley Elementary School - PTA) | Open |

**Official Documented Meeting Minutes:**
SD soccer has agreed to donate 4 tickets. They are willing to Soccer players to come out and do an assembly with the kids in 2020 about health if we promote a game. We can talk about it more at the next meeting

**Point of Lights**

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**Description:**
- Point of Lights
  - Campout
  - Garden (date)

**Official Documented Meeting Minutes:**
Point of lights: People are using movie nights for their events. Have kids helping collecting money. Next year we are going to use the camp out. Need to take picks of the kids helping pitch the tents, we need to involve the kids in the set up of the events. We could do it at almost all upcoming events so we can get more help. Trunk or Treat - How can we get the kids to help? Handing out the tickets, help set up the trunks, serving the food, decorating. Garden project. We need to get it set up. Then Mariah will go to local stores and try and get donations.

**Fundraisers**

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**Official Documented Meeting Minutes:**
Doing well so far. We already have $1400 sold online. Giving prizes for getting signed up on line and sending out emails. Really planning on pushing.

| 6.2 | 1 | BoxTops | Mariah Foster (Cubberley Elementary School - PTA) | Open |

**Official Documented Meeting Minutes:**
Box tops have been turned in. We are going to start pushing them more.

| 6.3 | 1 | San Diego Sockers | Mariah Foster (Cubberley Elementary School - PTA) | Open |
| 6.4 | 1 | RiverWalk Golf | Mariah Foster (Cubberley Elementary School - PTA) | Open |

**Description:**
Breakfast with Santa (River Walk)

**Official Documented Meeting Minutes:**
They donated a 4 some at the golf course, we agreed to promote them on social media. If we promote their dinner with Santa they will donate $1 per attendee to the school. We all agreed to this.

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### Official Documented Meeting Minutes:

**Panera** said no, since the new location will not be open in time.

### Official Documented Meeting Minutes:

Reach out to Mission valley mall Panera for Jan dinner

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#### Cubberley Camp-Out Recap

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<tr>
<td>7.1</td>
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<td>Expenses/Profit</td>
<td>Richard Martinez <em>(Cubberley Elementary School - PTA)</em>&lt;br&gt;Carrie Mundy <em>(Cubberley Elementary School - PTA)</em></td>
<td></td>
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**Description:**

**Expenses:**

- Movie DVD: $16.52 (donated the library to the school's rainy day movie library)
- Glow Items from Dollar Store: $47.41
- Campout Food & Supplies from Smart & Final: $158.51
- Costco - Ice: $22.21
- Costco - Food/Beverages & Supplies: $225.02
- Donuts: $64.50
- Janitor/rental fee: $139 (We were over charged by $10...PTA's should have any rental fee's waived)

*Are there any others?*

**TOTAL EXPENSES:** $673.17

**Profit:**

- Ticket Sales: $1,134
- Ice Cream Man: $31
- Beverage, Popcorn & Glow Stick Sales: $93

**TOTAL PROFIT:** $1,258

*Profit after Expenses: $584.83*

| 7.2 | 1 | Extra Supplies | | | | Open |

**Description:**

- Campout Leftover Supplies:
  - Bottled Water
  - Juice
  - PopCorn
  - PopCorn Cups
  - Forks
  - Coffee Cups and Cream (which we used for the Family Friday)

These will be used for the Halloween Event.

**Official Documented Meeting Minutes:**

$584 profit

People asked about a Spring one because people really want to go to one now. Agreed to just have one

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We have leftover supplies for other events.

### Ghoul Dance & Trunk or Treat

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**Description:**
$3 per child/student - wrist band require

| 8.2 | 1              | Trunk sign-ups        |            |          |          | Open   |

**Official Documented Meeting Minutes:**
Flyer went out this week 5 people signed up so far.

| 8.3 | 1              | Dance Floor/DJ        |            |          |          | Open   |

**Official Documented Meeting Minutes:**
Maybe Ruvalcaba's niece to DJ

| 8.4 | 1              | Event Activities      |            |          |          | Open   |

**Description:**
Can we put out some carnival games or possibly have a blow up slide or another activity?

**Official Documented Meeting Minutes:**
Haunted hallway? Volunteered Travis and Sean to set up. Hit up ROTC to help with it. Or Taft Robotics club Online ticket sales? Yes Photobooth? Same backdrop? Yes.

| 8.5 | 1              | Decor                 |            |          |          | Open   |

**Official Documented Meeting Minutes:**
We have asked the teachers to do and art project for the decorations. We are going to collect from the teachers on the 24th.

| 8.6 | 1              | Food/Beverages        |            |          |          | Open   |

**Description:**
- Costco Pizza or use Hannah's restaurant?
- Popcorn (we have popcorn leftover from campout and about 75 popcorn cups leftover)
- Bottled Water (we have leftovers)
- Juice

**Official Documented Meeting Minutes:**
Food simple. Costco pizza, popcorn

### Dec. Winter Program

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**Description:**
Any ideas on how to assign seating or have a reservation system or ticketing system to avoid the mad rush for seats. People rush the auditorium and then won't leave their seats to purchase food or bid on silent auctions. Can we keep the doors closed/locked until after dinner?

Idea...can Prime Time check-out that afternoon from room 1, 2 or 3?

**Official Documented Meeting Minutes:**

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What are we doing for seats. Cards to leave on your seat so you can get up. Tape off area in the front for parents to come up and take pics

<table>
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<th>9.2</th>
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<th>Mariah Foster (Cubberley Elementary School - PTA)</th>
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**Description:**

**What we have to date:**

- Ring doorbell
- Riverwalk Golf
- San DiegoSockers
- USS Midway tickets
- San Diego Natural History Museum Tickets
- The New Children's Museum Tickets
- Birch Aquarium Tickets
- 4 Sea World Passes

Ideas for more...

**Official Documented Meeting Minutes:**

Silent auction items online. So people can get excited about it. All the stuff left over from fundraiser. Contemporary Museum of Art tickets

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**Description:**

- "On with the Snow"

**Official Documented Meeting Minutes:**

Snowman theme

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**Description:**

- Mexican Food
  - Bean & Cheese Burritos
  - Rice
  - Tamales
  - Quesadillas

**Official Documented Meeting Minutes:**

Tamales: Ruvalcaba's mom to make Tamales or Costco 15 for around $12. Probably better to get from Costco. Bean and cheese burrito

Beans: PTA make the beans. Get rice from somewhere. Enchiladas and bean/cheese burrito is what was decided upon. If we publicize we will make a good amount.

**Misc. / Open Floor**

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**Official Documented Meeting Minutes:**

Yearbook, officially going with Entourage.

No for Principles niece for DJ.

Budget revisions. Ready to submit

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Adrienne: River clean up. Get a group to go Oct. 26. for Point of lights event. Has assembly info. Exploring arts maybe. She will look into it for maybe a 3rd assembly or many field trip. Garden grant? Carrie is going to do it. Award assembly, do we need to help at all with it.

We are up to 60 members

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Official Documented Meeting Minutes:
Nov. 14

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Official Documented Meeting Minutes:
7:26pm

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