# November 2020 PTA Meeting Minutes

## Meeting Date:
11/19/2020

## Meeting Time:
6:00 PM - 7:00 PM Pacific Time (US & Canada)

## Meeting Location:

## Video Conferencing Link:
https://us05web.zoom.us/j/83033099047?pwd=bDdrM3BRLzBVM2dKaHIwMkNMbVRyQT09

## Overview:

## Notes:

## Attachments:

### Attendees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Phone Number</th>
<th>Email</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mariah Foster</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:mmd.taramasco@gmail.com">mmd.taramasco@gmail.com</a></td>
<td>Present</td>
</tr>
<tr>
<td>Anna Johnston</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:annajohnston@live.com">annajohnston@live.com</a></td>
<td>Absent</td>
</tr>
<tr>
<td>Sarah Knox</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:sarahaknox10@gmail.com">sarahaknox10@gmail.com</a></td>
<td>Present</td>
</tr>
<tr>
<td>Richard Martinez</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:rmvshouse@gmail.com">rmvshouse@gmail.com</a></td>
<td>Present</td>
</tr>
<tr>
<td>Magdalena Ruvalcaba</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel: (858) 496-8075</td>
<td><a href="mailto:mruvalcaba@sandi.net">mruvalcaba@sandi.net</a></td>
<td>Present</td>
</tr>
<tr>
<td>Shannon Young</td>
<td>Cubberley Elementary School - PTA</td>
<td>Tel:</td>
<td><a href="mailto:skayyoung@gmail.com">skayyoung@gmail.com</a></td>
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### Welcome

#### 1.1 Call Meeting to Order

#### Official Documented Meeting Minutes:
Meeting called to order by Richard at 6:05PM.

#### 1.2 Approval of October's Minutes

#### Official Documented Meeting Minutes:
Motion to approve minutes. Motioned by Sarah. Seconded by Mariah.

#### 1.3 Additional Attendees

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These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Cubberley Elementary School - PTA if there are any discrepancies or questions with the content of these minutes.
### Principal's Report

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>2.1</td>
<td>1</td>
<td>Update from Ms. Ruvalcaba</td>
<td></td>
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<td></td>
<td>Open</td>
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</table>

Official Documented Meeting Minutes:
Starting to plan for phase 2.
She has not heard of any delays to the start date of January 4.
Up to 12 students is Session A and in Session B.
Was receiving instruction on how to set up classrooms.
While only 12 kids at a time, have to seat for 24 as we can't duplicate seating.
If there is 24, we will have to get plexiglass barriers between seating. Or can set 12 feet apart.
Phase 2 has still not been negotiated with the teachers.
If students choose not to go in, they will be expected to continue online. The teachers of those classrooms will be expected to live stream class.

### Board Reports

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<tbody>
<tr>
<td>3.1</td>
<td>1</td>
<td>President's Update</td>
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Official Documented Meeting Minutes:
Richard has taken care of taxes and filed paperwork with the state of CA.
Paperwork submitted to register as a charitable group.
Also filed for raffle permit even though we have not had raffles this year.
Reached out to some local restaurants to see about family nights to raise money. Hasn't heard back from any yet. Maybe due to going back into Purple Tier.

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<tbody>
<tr>
<td>3.2</td>
<td>1</td>
<td>Vice President's Update</td>
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Official Documented Meeting Minutes:
Rubio's sent out info about fundraising. Mariah wanted to get feedback to see if we wanted to pursue it. This was prior to the Purple Tier.
Mariah will reach out to Rubio's and follow up with group via email
Kona Ice, not as good this time around. We do not have totals yet.
Coffee carts are only doing catering right now. The fee would be $300 - $500 and we would have to pay fee up front and would have to collect the money ourselves on day of event.

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<td>3.3</td>
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<td>Treasure's Update</td>
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Official Documented Meeting Minutes:
Sarah still has the check from Kona Ice and will make the deposit.

### New Items

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<td>Additional Items</td>
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Official Documented Meeting Minutes:
Online Christmas Program - Has not been discussed by the school. Not on the calendar at this time.

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Cubberley Elementary School - PTA if there are any discrepancies or questions with the content of these minutes.
Leave for optional for teachers to do something special in their classroom.

Yearbook - Still on the table, but we don't have anything to go in it.
Maybe put together class pictures. If kids want to be in the yearbook, have parents send them in.
Can we pull pictures of science experiments and class projects off Dojo?

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<tr>
<td>5.1</td>
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<td>Next Meeting</td>
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**Description:**
January 21st at 6PM.

**Official Documented Meeting Minutes:**
Move to 14th of January so that if we go back to in person learning, we will have more time to plan something for January.

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<tbody>
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<td>Adjourn Meeting</td>
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**Official Documented Meeting Minutes:**
Meeting adjourned at 6:33 PM